

ARIZONA DEPARTMENT OF EDUCATION

Lisa Graham Keegan
Superintendent of
Public Instruction



STATE OF ARIZONA

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SCHOOL FINANCE MEMORANDUM 00-008

TO: Superintendents , Principals, Head Teachers and Attendance Personnel
FROM: Lyle Friesen, Director of School Finance
DATE: September 27, 1999
SUBJECT: FY 1999-2000 October Enrollment Report

Enclosed is the **October 1 Enrollment** data collection form which is **due** to the School Finance Unit by **October 29, 1999**. Since one report should be completed for each school, please feel free to duplicate the form.

*** This year a number of districts have changed school numbers. If your district has more than one person who completes the forms, please be sure to provide each person a copy of the school list, which has also been enclosed, to ensure that the information your district has submitted will be added correctly.

When you have completed the form please be sure that all required information has been filled in and **DOUBLE-CHECK YOUR MATH**—columns should add down and across.

If you have any questions, please contact Linda Tremble at (602) 542-8234 for districts, or Rose Whelihan at (602) 542-8240 for charter schools.

September 27, 1999